

ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES
Tuesday, August 6, 2019

The Estherville Public Library Board met in regular session at 5:37 p.m. on Tuesday, August 6th, 2019. President Lili Jensen called the meeting to order. Other board members present were Kathy Knudson, Linda Wiegman, Pablo Leal, Molly Struve, Stephanie Franzen Nelson, and Kyle Steffen. EPL Director Tena Hanson was present as well.

AGENDA: Kathy Knudson made a motion for approval of the agenda. The motion was seconded by Molly Struve. No further discussion. Unanimously approved.

HIGHLIGHTS: Hanson shared notes regarding highlights from each area of the consent agenda. The minutes, bills, Director's report, and Circulation report were all detailed. Upcoming programs for August were featured, and other news was offered, including the completion of the paint projects, the hanging of the newly-framed Dan Bagan portrait, an update regarding the digital newspaper project, recent damage to the drop-down screen in the community room, an upcoming addition to our BrainFuse offerings that will include homework help, the release of STEM kits for circulation, and the new online library card application.

CONSENT AGENDA: Kyle Steffen made a motion for approval of the Consent Agenda, which included the Minutes of the July 2, 2019 meeting, the August 6, 2019 Bills, the August Director's Report, and the July Circulation Report. The motion was seconded by Kathy Knudson. No further discussion. Unanimously approved.

DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA: None.

PUBLIC COMMENTS: None.

BRAINSTORMING: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Contracting cities. The current contracts with Dolliver and Gruver are up for renewal this year. Wallingford has yet to sign a contract, but has paid the minimum each year and as such as been allowed full service for their residents. No changes to the contracts are necessary. Hanson is still waiting on the current information from the state as to this year's cents-per-thousand total for each community before she can send billing. Kathy Knudson made a motion to send the contract renewals and billing as soon as current numbers are available, which Stephanie Franzen Nelson seconded. No further discussion. Unanimously approved.

UPCOMING BUSINESS:

- Continual policy review

ADJOURNMENT: Kyle Steffen made a motion to adjourn at 6:01 PM, which Molly Struve seconded. No further discussion. Unanimously approved.

Next meeting will be on Tuesday, September 3rd, 2019, at 5:30 PM at the EPL Community Room.

Respectfully submitted, Linda Wiegman, Co-Secretary