

ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES
Tuesday, January 7, 2020

The Estherville Public Library Board met in regular session at 5:34 p.m. on Tuesday, January 7th, 2020. President Lili Jensen called the meeting to order. Other board members present were Kathy Knudson, Linda Wiegman, Stephanie Franzen Nelson, Joe Gregori, and Mark Gruwell. EPL Director Tena Hanson was present as well.

AGENDA: Joe Gregori made a motion for approval of the agenda. The motion was seconded by Kathy Knudson. No further discussion. Unanimously approved.

HIGHLIGHTS: Hanson shared notes regarding highlights from each area of the consent agenda for January. The minutes, bills, Director's report, and Circulation report were all detailed. Upcoming programs for January were featured.

CONSENT AGENDA: Kathy Knudson made a motion for approval of the Consent Agenda, which included the Minutes of the December 3, 2019 meeting, the January 7, 2020 Bills, the January Director's Report, and the December Circulation Report. The motion was seconded by Linda Wiegman. No further discussion. Unanimously approved.

DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA: None.

PUBLIC COMMENTS: Board CE Reports: Stephanie Franzen Nelson attended an online book review of 13 Ways to Kill Your Community for 1 hour.

BRAINSTORMING: Plans for the February joint meeting with the County Supervisors were discussed.

UNFINISHED BUSINESS:

1. Review the Public Relations and Publicity Policy. The board reviewed the current policy and determined that no revisions are needed. Joe Gregori made a motion to approve the policy without revisions, which Mark Gruwell seconded. There was no further discussion. Unanimously approved.
2. Review the Displays, Exhibits, and Posters Policy. The board reviewed the current policy and determined that no revisions are needed. Kathy Knudson made a motion to approve the policy without revisions, which Linda Wiegman seconded. There was no further discussion. Unanimously approved.
3. Consider items for public surplus auction. Board members reviewed a list of items proposed for discard and for public surplus auction. Joe Gregori made a motion to approve the list as presented, which Kathy Knudson seconded. There was no further discussion. Unanimously approved.

NEW BUSINESS:

None.

UPCOMING BUSINESS:

- Annual Report to the County Supervisors
- Continual policy review

ADJOURNMENT: Kathy Knudson made a motion to adjourn at 6:15 PM, which Mark Gruwell seconded. No further discussion. Unanimously approved.

Next meeting will be on Tuesday, February 4th, 2020, at 12:00 PM at the EPL Community Room and will be a Joint Meeting with the County Supervisors.

Respectfully submitted, Stephanie Franzen Nelson, Co-Secretary