

**ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES**  
**Tuesday, February 4, 2020**

The Estherville Public Library Board met in regular session at 12:10 p.m. on Tuesday, February 4<sup>th</sup>, 2020. President Lili Jensen called the meeting to order. Other board members present were Linda Wiegman, Molly Struve, Stephanie Franzen Nelson, and Mark Gruwell. EPL Director Tena Hanson was present as well as Beth Burton from the City of Estherville, and four representatives from the Emmet County Supervisors (Jeff Quastad, John Pluth, Todd Glasnapp, and Roger Hash).

**AGENDA:** Molly Struve made a motion for approval of the agenda. The motion was seconded by Linda Wiegman. No further discussion. Unanimously approved.

**HIGHLIGHTS:** Hanson shared notes regarding highlights from each area of the consent agenda for February. The minutes, bills, Director's report, and Circulation report were all detailed. Upcoming programs for February were featured.

**CONSENT AGENDA:** Linda Wiegman made a motion for approval of the Consent Agenda, which included the Minutes of the January 7, 2020 meeting, the February 4, 2020 Bills, the February Director's Report, and the January Circulation Report. The motion was seconded by Mark Gruwell. No further discussion. Unanimously approved.

**DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA:** None.

**PUBLIC COMMENTS:** News was shared by the Emmet County Supervisors.

**BRAINSTORMING:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

1. Library Treasury Notes. Beth Burton, City Finance Director, offered options for a treasury note that is due for renewal. Linda Wiegman made a motion to renew the note for 2 years at a rate of 1.49%. Molly Struve seconded the motion. No further discussion. Motion carried with all members present voting aye.
2. Annual report to the County Supervisors. Tena Hanson reviewed the handout and answered questions. She offered a comparison of the current year and the two previous, discussion trends in library usage locally and nationwide.

**UPCOMING BUSINESS:**

- Continual policy review

**ADJOURNMENT:** Molly Struve made a motion to adjourn at 12:45 PM, which Mark Gruwell seconded. No further discussion. Unanimously approved.

**Next meeting will be on Tuesday, March 3rd, 2020, at 5:30 PM at the EPL Community Room.**

**Respectfully submitted, Stephanie Franzen Nelson, Co-Secretary**