

**ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES**  
**Tuesday, February 5, 2019**

The Estherville Public Library Board met in regular session at 12:05 p.m. on Tuesday, February 5<sup>th</sup>, 2019. President Lili Jensen called the meeting to order. Other board members present were Molly Struve, Stephanie Franzen Nelson, and Joe Gregori. EPL Director Tena Hanson was present, as well as Emmet County Supervisors Jeff Quastad, Roger Hash, John Pluth and Todd Glassman.

**AGENDA:** Molly Struve made a motion for approval of the agenda. The motion was seconded by Joe Gregori. No further discussion. Unanimously approved.

**HIGHLIGHTS:** Hanson noted highlights from each area of the consent agenda. The minutes, bills, Director's report, and Circulation report were all detailed. Upcoming programs for February were featured, and other news was offered, including updates related to our open positions.

**CONSENT AGENDA:** Joe Gregori made a motion for approval of the Consent Agenda, which included the Minutes of the January 8, 2018 meeting, the February 5, 2018 Bills, the February Director's Report, and the January Circulation Report. The motion was seconded by Molly Struve. No further discussion. Unanimously approved.

**DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA:** None.

**PUBLIC COMMENTS:** Lili Jensen has attended three continuing education seminars, which she summarized for those present:

1. Picture This: Books for the Youngest Readers / School Library Journal
2. Go-To Graphic Novels / Booklist
3. In the Boardroom: 7 Habits of Highly Effective Boards / Bonnie McKewon

County Supervisors present offered news related to their progress working on the county budget, and discussed plans for improvements to roads for the coming year.

**BRAINSTORMING:** None.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Consider staff request to work past age 70. Hanson presented a letter from Marcia Huntsinger who would like to again extend her employment past her 75<sup>th</sup> birthday on March 2<sup>nd</sup>. Molly Struve made a motion to approve the request, which Stephanie Franzen Nelson seconded. No further discussion. The motion was unanimously approved, and the request will move on to the City Council.

Present Annual Report to the Emmet County Supervisors. Hanson displayed and gave further information about the statistics detailed in the Library's Annual Report. Questions were answered and discussion included such items as wifi usage, library availability on virtual school days, and the Little Free Libraries the Friends group has placed in city parks.

**UPCOMING BUSINESS:**

- Review Community Room Policy & Application Form
- Review Draft Circulation Policy for telescopes and STEM kits

**ADJOURNMENT:** Molly Struve made a motion to adjourn at 12:46 PM, which Joe Gregori seconded. No further discussion. Unanimously approved.

**Next meeting will be on Tuesday, March 5<sup>th</sup>, 2019, at 5:30 PM at the EPL Community Room.**

**Respectfully submitted, Stephanie Franzen Nelson, Co-Secretary**