

ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES
Tuesday, July 2, 2019

The Estherville Public Library Board met in regular session at 5:35 p.m. on Tuesday, July 2nd, 2019. President Lili Jensen called the meeting to order. Other board members present were Kathy Knudson, Linda Wiegman, Pablo Leal, Stephanie Franzen Nelson, Kyle Steffen, and Joe Gregori. EPL Director Tena Hanson was present as well.

AGENDA: Kathy Knudson made a motion for approval of the agenda. The motion was seconded by Pablo Leal. No further discussion. Unanimously approved.

HIGHLIGHTS: Hanson shared notes regarding highlights from each area of the consent agenda. The minutes, bills, Director's report, and Circulation report were all detailed. Upcoming programs for July were featured, and other news was offered, including the completion of the Boone memorial projects, paint bids, and a thank-you note that was recently received.

CONSENT AGENDA: Joe Gregori made a motion for approval of the Consent Agenda, which included the Minutes of the June 4 2019 meeting, the July 2, 2019 Bills, the July Director's Report, and the June Circulation Report. The motion was seconded by Kyle Steffen. No further discussion. Unanimously approved.

DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA: None.

PUBLIC COMMENTS: Board CE updates were reviewed. A letter from patron Jason Vedder was read aloud regarding the digital newspaper collection.

BRAINSTORMING: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Election of Officers. The current slate of officers includes Lili Jensen, President; Kathy Knudson, Vice President; and Linda Wiegman and Stephanie Franzen Nelson serving as Co-Secretaries. Joe Gregori made a motion to re-elect the current slate of officers, which Pablo Leal seconded. No further discussion. Unanimously approved.

Review Digital Lab Policy. Board members reviewed the current policy and the suggested re-wording of one section which would provide greater clarity regarding appropriate usage of the lab computers. Kyle Steffen made a motion that the policy be amended as drafted, which Kathy Knudson seconded. No further discussion. Unanimously approved.

Review 2019-2020 Approved Budget. The final budget for the current fiscal year was provided by the city. Hanson pointed out two typos and gave the corrected amounts. No action necessary.

UPCOMING BUSINESS:

- Continual policy review

ADJOURNMENT: Joe Gregori made a motion to adjourn at 6:05 PM, which Kathy Knudson seconded. No further discussion. Unanimously approved.

Next meeting will be on Tuesday, August 6th, 2019, at 5:30 PM at the EPL Community Room.

Respectfully submitted, Stephanie Franzen Nelson, Co-Secretary