

ESTHERVILLE PUBLIC LIBRARY BOARD MINUTES
Monday, October 7, 2019

The Estherville Public Library Board met in regular session at 5:33 p.m. on Monday, October 7th, 2019. President Lili Jensen called the meeting to order. Other board members present were Kathy Knudson, Linda Wiegman, Molly Struve, Stephanie Franzen Nelson, and Joe Gregori. EPL Director Tena Hanson was present as well.

AGENDA: Molly Struve made a motion for approval of the agenda. The motion was seconded by Linda Wiegman. No further discussion. Unanimously approved.

HIGHLIGHTS: Hanson shared notes regarding highlights from each area of the consent agenda for both September and October (there was no quorum for the September meeting). The minutes, bills, Director's reports, and Circulation reports were all detailed. Upcoming programs for October were featured, and other news was offered.

CONSENT AGENDA: Joe Gregori made a motion for approval of the Consent Agenda, which included the Minutes of the August 6, 2019 meeting, the September 3 and October 8, 2019 Bills, the September and October Director's Reports, and the August and September Circulation Reports. The motion was seconded by Kathy Knudson. No further discussion. Unanimously approved.

DISCUSSION OF ITEMS PULLED FROM CONSENT AGENDA: None.

PUBLIC COMMENTS: Board CE Reports: Joe Gregori shared about "The Library Book" by Anita Anand which is a collection of essays he recommends to fellow board members.

BRAINSTORMING: Board members discussed potential changes to the Community Room policy. Hanson will work on a draft revision and meet with the city's attorney to gain her input and recommendations. The policy will be a business item on an upcoming agenda.

UNFINISHED BUSINESS: Due to time constraints, 3 items were tabled:

1. Review the Public Relations and Publicity Policy
2. Review the Displays, Exhibits, and Posters Policy
3. Consider items for public surplus auction

4. Consider LED lighting quotes. Pricing from Inman Electric and H&H was reviewed. Differences in the quotes were discussed. Kathy Knudson made a motion to purchase LED bulbs from Inman Electric, which Linda Wiegman seconded. No further discussion. Unanimously approved.

NEW BUSINESS: None.

UPCOMING BUSINESS:

- Continual policy review

ADJOURNMENT: Kathy Knudson made a motion to adjourn at 6:38 PM, which Joe Gregori seconded. No further discussion. Unanimously approved.

Next meeting will be on Tuesday, November 5th, 2019, at 5:30 PM at the EPL Community Room.

Respectfully submitted, Stephanie Franzen Nelson, Co-Secretary