

**ESTHERVILLE PUBLIC LIBRARY
TELESCOPE AND STEM KIT BORROWING AGREEMENT**

Kit 1

Patron Eligibility:

- Patrons must be at least 18 years of age and have valid photo identification
- Patrons must have a library account in good standing

Loan Period:

- A cardholder may check out one STEM kit at a time.
- Telescopes and STEM kits may be checked out for two weeks.
- These items are to be picked up and returned at the Children's Department circulation desk of the Estherville Public Library during open hours (none of these items are to be left in the drop box).
- There will be no renewals of these items. If you would like it for a longer period of time, return the item to the library and if there are no reserves staff will check it out to you again.

Patron Responsibility:

- I accept full financial responsibility for the items I have checked out and agree to pay all costs associated with the damage to, loss of, or theft of these items.
- I agree to inform library staff regarding any issues with items (broken pieces, dead batteries, cosmetic damage, lost items, etc.).
- I will not attempt to alter the structure or any of the equipment of the items I've checked out or any of the contents within the container.
- I will take responsibility for reading instructions (provided) and using the items properly.
- I will power down any applicable items when finished using them.
- I understand that I will be billed the full cost of the item(s) if they are overdue by three days.

The Estherville Public Library is not responsible for any bodily or property damage caused by misuse of these items (for example, eye damage or blindness caused by looking at the sun through the telescope, etc.).

My signature below indicates that I have read the Borrowing Agreement and that I agree to abide by these conditions of use when checking out a telescope or STEM kit from the Estherville Public Library.

I agree that failure to comply with any of these rules and guidelines may result in the loss of borrowing privileges.

Patron Name:

Patron Phone Number:

Patron Address:

I have received the instruction manual, if applicable (patron initial): _____

[As applies] I will provide a deposit of \$50 in cash or check to be held until check-in of all materials, or will provide credit card information to be shredded upon check-in of all materials.

Note that when items are 3 days past due, or if returned damaged or with pieces missing, you will be charged the full replacement price of those items.

Patron Signature:

Date:

PAYGOV REQUIRED FIELDS:

Credit Card Number:

Expiration Date:

Security Code:

Cardholder Name:

Billing Address (including City, State, Zip):

Email:

Contents Checklist:

Item & Price	Check out (patron initial)	Check out (staff initial)	Check in (patron initial)	Check in (staff initial)

Staff Use Only:

Patron Library Card Number:

Photo ID Checked (initial): _____ (Circle type: Driver's License / Passport / Expired ID + Current Utility Bill)

Telescope or Kit Barcode Number:

Notes: