

Springville Memorial Library Board Meeting
 August 14, 2024

The meeting was called to order by President Tina Allsup at 6:30PM.

Roll Call: Present-Allsup, Davis, DeVore, Drymon, McCall, Porter. Also present, Director Eldred and A. Eldred. Absent Carnahan.

Moved by Porter, seconded by Drymon to approve the agenda as presented. All ayes, motion carried. One Absent.

Moved by Drymon, seconded by DeVore to approve the July 10, 2024 meeting minutes as presented. All ayes, motion carried. One absent.

No Public comments.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Aldi	8/1/2024	Coffee supplies	\$ 24.81
Barnes & Noble	8/1/2024	Gift cards (sum read prog) savings	\$ 120.00
Colibri	7/11/2024	Book cover materials	\$ 314.98
Half Price Books	8/1/2024	Gift cards (sum read prog) savings	\$ 120.00
Hobby Lobby	8/1/2024	Craft supplies	\$ 41.64
Kevin's A-1 Vacuum	7/10/2024	Parts	\$ 36.54
Michaels	8/1/2024	Craft kit replacememt items	\$ 24.99
CHARGE TOTAL:	\$ 682.96		
Affordable Heating & Cooling	5/18/2024	A/C maint + freon	\$ 570.78
Affordable Heating & Cooling	7/17/2024	Capacitor & wiring repair	\$ 373.68
Baker & Taylor	6/24/24 --7/26/24	Books	\$ 330.27
East West Books	7/31/2024	Books	\$ 162.42
Gleason Electric	8/3/2024	Replace burned lighting panels	\$ 879.69
Junior Library Guild	7/11/2024	Books	\$ 140.00
Lakeview Books	7/15/2024	Books	\$ 337.60
Lookout Books	7/31/2024	Books	\$ 158.93
Menards	7/10 and 7/26/24	Janitorial supplies	\$ 123.66
MicroMarketing	7/3, 7/16/24	CDs	\$ 128.71
Midwest Living	7/31/2024	2 yr renewal	\$ 30.00
OMC	7/23/2024	Contract and usage	\$ 120.82
Smart Apple Media	7/15/2024	Books	\$ 369.15
Total Bills to be Approved			\$ 4,408.67
<u>Utility Bills- Preapproved</u>			
Alliant Energy			\$ 376.04
Black Hills Energy			\$ 42.07
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 51.30
Total Utilities			\$ 482.41
Total Bills			\$ 4,891.08

Moved by DeVore, seconded by Davis to approve the bills as presented. All ayes, motion carried. One absent.

The income report was reviewed. No city report at this time.

Thank you was received from a child for the Summer Reading Program party.

Director's Report:

- The Summer Reading Program is over. Fifty children and thirteen adults take part, checking out over 600 books.
- Early outs start September 4
- Working on fall programming.
- Received certificate of accreditation.
- Working on deleting in the Large Print, 900's and Biographies. 129 volumes have been deleted so far.
- The annual survey is due October 31.

President's Report: Will bring the Compensation Toolkit to the next meeting.

No Committee Reports.

Unfinished Business

1. Building issues.
Handicapped toilet in the women's restroom has been fixed.
The Buresh Room floors are being buffed.
Researching shelving for Graphic Novels.
Painting parking lot.
The Roberts gave a 3D paper cutting art piece to the library.
2. Generators.
Both bids were extensively discussed. DeVore will contact Bayh on the city emergency plan. This item will stay on the future agendas.

New Business

1. Strategic Planning Report-Tabled till September meeting.
2. Patron computer/technology-Brittany is evaluating all the computers and will have a report soon for the board. It was suggested that the computers be booted up at different times so there isn't such a pull on the broadband.
3. Outside clean-up day-Will be September 28. Money is available through the Koppenhavers.
4. Bid for wiring of lights-A bid was received from Gleason Electric for \$3,119.47 to fix the wiring that wasn't done correctly by Total Illumination. Moved by Davis, seconded by DeVore to approve the wiring plus replacing six lights that are starting to go bad for up to \$4,000. All ayes, motion carried. One absent.

Trustee Comments: Davis asked if building bills and bids, etc. could be kept past the three year requirements to make it easier for the staff to look up issues and when they were done.

Agenda items for the next meeting:

1. Building issues
2. Generators
3. Strategic Planning
4. Computer/Technology
5. Clean-up day

Next meeting is September 11, 2024.

Moved by Porter, seconded by Drymon to adjourn the meeting. All ayes, motion carried. One absent.

Meeting adjourned at 7:59PM

Tina Allsup, President

Treva Davis, Secretary