

Elkader Public Library Board of Trustees

Regular Board Meeting – Tuesday, July 9, 2024

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: Susanne Hankey, Matthew Wilke, Joe Minor, and Jennifer Garms. Also in attendance was Library Director Alexandra Bomhoff.
2. Approval of the Agenda – Wilke moved to approve the agenda. Hankey seconded. Motion carried.
3. Minutes from Last Month’s Meeting – Hankey moved to approve the June minutes. Wilke seconded. Motion carried.
4. Financial Report – Reviewed.
5. Payment of Bills – Wilke moved to approve the payment of bills. Hankey seconded. Motion carried.
6. Director’s Report – Reviewed.
7. Unfinished Business
 - a. Wireless Internet Access Policy – Wilke moved to mark the Wireless Internet Access Policy as revised and adopted with changes regarding children’s use. Minor seconded. Motion carried.
 - b. Ukuleles – There was discussion regarding the ability to check out the ukuleles and drafting a fee structure for deposit and late fees to review.
 - c. Long-Range Strategic Plan – The Board worked through Goal 1: Promote a literate, engaged community.
8. New Business
 - a. Trustee Training: Enrich Iowa Direct State Aid Form – Reviewed.
 - b. Tech Support company Infrastructure Technology Solutions (ITS) – Garms moved to move forward with quote for services from Infrastructure Technology Solutions for Ubiquiti Router and Cloud Access in the amount of \$500.00. Minor seconded. Motion carried.
 - c. CLOSED SESSION: Director Evaluation – Hankey moved to enter into CLOSED SESSION to evaluate Library Director Alexandra Bomhoff. Wilke seconded. Motion carried. Hankey moved to exit CLOSED SESSION. Wilke seconded. Motion carried. Wilwert will review the evaluation with Bomhoff.
9. Friends of Library Report – No minutes to review.
10. Public Comments – None.
11. Adjournment – Garms moved to adjourn the meeting at 6:35 PM. Hankey seconded. Motion carried. Next meeting is scheduled for August 13, 2024 at 5:00 PM.

Respectfully submitted,
Jennifer Garms, Vice-President