Elkader Public Library Board of Trustees
Regular Board Meeting – Tuesday, January 11, 2022

1. Call to Order – President Jennifer Wilwert called the meeting to order. Board members present were: John Gnagy (via zoom), Kim Warpinski, Bob Griffith, Susanne Hankey, Joe Minor, and Jennifer Garms. Also in attendance was Library Director Lisa Pope.

2. Approval of the Agenda – Griffith moved to approve the agenda. Garms seconded. Motion carried.

3. Minutes from Last Month's Meeting – Warpinski moved to approve the December minutes with revision. Griffith seconded. Motion carried.

4. Financial Report – Reviewed.

5. Payment of Bills – Gnagy moved to approve the payment of bills. Hankey seconded. Motion carried.

6. Director's Report – Reviewed.

7. Unfinished Business
    a. Library Director Evaluation – Pope provided the evaluation she uses for staff. The Board requested that Pope obtain a few more evaluation forms from neighboring libraries to review for use.
    b. Windows in Children's Room – The Board discussed the quote received by Meuser Lumber Company and requested an additional quote be obtained for comparison.

8. New Business
    a. Review/Revise Materials Selection Policy – Garms moved to table the review/revise Materials Selection Policy until the February meeting. Griffith seconded. Motion carried.
    b. Review/Revise Collection Evaluation and Assessment Policy – Garms moved to mark the Collection Evaluation and Assessment Policy as reviewed. Warpinski seconded. Motion carried.
    c. Library Budget – Wilwert and Pope gave a review of the City Council meeting that occurred last night. The Board discussed possible projects that could be funded with money the City has received from ARPA.
    d. Trustee Training: Facebook – Reviewed.

9. Friends of Library Report – Reviewed December minutes.

10. Public Comments – None.

11. Adjournment – Minor moved to adjourn the meeting at 6:00 PM. Griffith seconded. Motion carried. Next meeting is scheduled for December 13, 2022 at 5:00 PM.

    Respectfully submitted,
    Jennifer Garms, Secretary/Treasurer